

Craigieburn South Primary School

Building Respectful Relationships



How we respectfully work, learn, play
and communicate at
Craigieburn South Primary School

OUR COMMITMENT TO RESPECTFUL RELATIONSHIPS

Craigieburn South Primary School is a Respectful Relationships school where respect, positive attitudes and positive behaviours are modelled and used by the whole school community. Respectful Relationships teaches us how to build healthy relationships that demonstrate non-violence, equality, mutual respect and trust. At Craigieburn South Primary School we believe that creating a respectful, safe and supportive school helps all school community members to feel welcomed, valued and included. Students learn best when they feel welcomed, safe, supported and happy.

OUR VALUES

At Craigieburn South Primary School we value:

RESPECT

PERSONAL EXCELLENCE

INCLUSION AND COOPERATION

HONESTY AND TRUST

At Craigieburn South Primary School we believe that all students, staff and members of the wider community are all equally responsible for making our school a place where everyone feels welcomed, safe, supported and happy.

The values and behaviour expectations outlined in our Building Respectful Relationships booklet is for all students, staff and wider community members.

Agreement Contract

I agree to follow the school's expectations and values as outlined in the Building Respectful Relationships booklet. This will help ensure everyone feels welcomed, safe, supported and happy when at school and in the wider community. This ensures everyone can work, learn, have fun, play and feel safe at Craigieburn South Primary School.

Student's Signature: _____

Parent's Signature: _____

Teacher's Signature: _____

Date: _____

REFLECTION

A reflection is what happens when we behave or act in a certain way which has a negative impact.

When school expectations are not followed:

- ♦ discuss your behaviour choice with a staff member
- ♦ you will be reminded of the school values and expectations
- ♦ you will be supported to redirect your behaviour choice in line with the school's values and expectations
- ♦ restore any harm done to relationships

When necessary:

- ♦ be moved to a different place within the classroom, yard or to another classroom
- ♦ miss out on an activity
- ♦ complete work in own time
- ♦ have items removed if they are a distraction
- ♦ receive reflection time
- ♦ pay for damaged items
- ♦ parents may be contacted.

Positive behaviours are acknowledged and praised when school expectations are followed:

- ♦ feel good about yourself
- ♦ receive a reward, special privileges or a gold slip
- ♦ create a safe, happy environment where everyone can learn and play
- ♦ do fun activities
- ♦ receive praise from teachers and other children
- ♦ resolve problems independently.

In cases of very serious misbehaviours, you may be sent to the Assistant Principal or Principal's office, which may result in suspension. 12

RESPECT

At Craigieburn South Primary School, we value respect.

This means:

- ♦ building respectful relationships that demonstrate non-violence, equality, mutual respect and trust
- ♦ treating everyone and everything with care, dignity and courtesy
- ♦ caring about ourselves, our school, the wider community and the environment.

We show respect by:

- ♦ treating others the way we like to be treated
- ♦ showing mutual respect
- ♦ being respectful of others' values, opinions and life choices
- ♦ using good manners: please, thank you and excuse me
- ♦ being a good listener
- ♦ thinking about other people's feelings
- ♦ appreciating people who help
- ♦ behaving in a safe and sensible way
- ♦ looking after our environment
- ♦ being responsible with our own and others' property
- ♦ using a respectful tone and saying kind things
- ♦ following the expectations that keep us safe.



PERSONAL EXCELLENCE

At Craigieburn South Primary School, we value personal excellence.

This means:

- ♦ trying our hardest to make positive choices and do our very best work.

We show personal excellence by:

- ♦ developing a love for learning and always trying to doing our best
- ♦ completing school work and homework on time and to the very best of our ability
- ♦ taking pride in our work and always completing 5 Star quality work
- ♦ being organised and confident
- ♦ setting goals and working hard to achieve them
- ♦ asking questions to further our learning
- ♦ being persistent and never giving up
- ♦ being a good sport when we play games
- ♦ taking responsibility for our own learning
- ♦ having an optimistic and resilient attitude
- ♦ reflecting upon our learning and making good use of our opportunities.



If you are upset or someone is disrespectful to you

Take 5



Take 5 strategies may include

Breathe and calm your body	Walk away so you can calm down	
Go back and try again	Tell the person to stop	Play with others
Talk it out	Count to 10	Ask others for help: tell a teacher or adult
Go to your safe place - Sensory room	Tell a teacher or an adult	

If you are wrong, say **SORRY**

4 x Fs
 'Fess up
 Face up
 Fix up
 Follow up

Everyone has a responsibility to abide by the Building Respectful Relationships booklet and the school values. This will ensure we have a welcoming, safe, supportive and happy school environment where everyone can learn, play and feel included.

Bullying

A bully is someone who continually hurts others or makes others feel scared or left out over a period of time.

Bullying can be:

- ♦ **physical:** fighting, pushing, punching, kicking, and taking belongings
- ♦ **verbal:** name calling, putdowns, spreading rumours, targeting people because of their race, gender, religious beliefs or life choices
- ♦ **visual:** offensive notes or drawings
- ♦ **threatening:** targeting people, saying nasty or mean things, making people do things they do not want to
- ♦ **exclusion:** deliberately leaving people out of games and activities and making people feel unwelcome
- ♦ **cyber bullying:** using the internet, phone text, social media and emails to bully or threaten other people.

Everyone at Craigieburn South Primary School has the right to be treated fairly and the right to feel welcomed, safe, supported and happy in the playground, in the classroom and in the wider community.

At Craigieburn South Primary School, bullying will not be accepted and will not be tolerated.



INCLUSION AND COOPERATION

At Craigieburn South Primary School, we value inclusion and cooperation.

This means:

- ♦ ensuring everyone is given a fair go
- ♦ understanding and accepting people's differences
- ♦ sharing things and caring about other people when we are working and playing

We show inclusion and cooperation by:

- ♦ creating a respectful, safe and supportive school that helps all school community members to feel welcomed, valued and included
- ♦ creating an environment where everyone feels welcomed, safe, supported and happy
- ♦ accepting everyone and their beliefs, values and life choices
- ♦ treating others the way we want to be treated
- ♦ staying calm in difficult situations and discussing our problems
- ♦ following reasonable instructions and expectations
- ♦ playing in the correct place at the right time
- ♦ behaving and communicating in a polite and friendly way
- ♦ helping each other and taking turns at being a leader or a participant
- ♦ waiting our turn
- ♦ encouraging other people
- ♦ inviting others to join our games
- ♦ getting along with other people.



HONESTY AND TRUST

At Craigieburn South Primary School, we value honesty and trust.

This means:

- ♦ making positive choices and telling the truth
- ♦ respecting people's rights to personal space

We show honesty and trust by:

- ♦ understanding the responsibility to use respectful language when communicating with peers, teachers and the wider community
- ♦ understanding the responsibility to keep hands and feet to self
- ♦ feeling empowered to speak up when rights have been violated and trust broken
- ♦ knowing who to speak to when trust has been broken or violated
- ♦ telling the truth
- ♦ not lying, cheating, or stealing
- ♦ making sensible choices that keep ourselves and others safe
- ♦ asking for permission before touching or taking other people's property
- ♦ returning lost items to the rightful owner
- ♦ acting with integrity
- ♦ being someone that can be relied upon.



eSmart

Craigieburn South Primary School is committed to teaching and learning in the 21st century. The school provides a variety of technologies to develop the students' skills to excel in a digital world. Students will learn to be safe online and use the internet responsibly.

Students must sign a safe and acceptable use of digital technologies contract. In this, students acknowledge that they understand the rules for safe and acceptable use of digital technologies and the consequences if any rules are broken.

Students are expected to abide by the school values when online or using technology and to report any issues or concerns to a teacher.

Mobile phones and other digital technologies, need to be given to the classroom teacher at the start of the school day and collected at the end of the day.

Please note: It is strictly prohibited to take photos or video footage of students or teachers at the school.



Others ways to keep safe

One can keep safe at school by:

- ♦ managing emotions using the 'Managing My Emotions' steps
- ♦ using the Take 5 model and making positive choices
- ♦ staying in the school grounds during school hours
- ♦ being careful when playing and using equipment
- ♦ being sun smart
- ♦ walking inside the classroom, and in the buildings
- ♦ making choices that ensure others are safe
- ♦ playing in the right areas
- ♦ wearing a bike helmet when riding to and from school
- ♦ walking the bike within the school grounds
- ♦ not bringing prohibited or dangerous objects to school
- ♦ using common sense when playing and working
- ♦ at the start of the day, handing in to the teacher digital devices, such as mobile phones and iPads, for safe keeping.



BUILDING RESPECTFUL RELATIONSHIPS



Craigieburn South Primary School's

Building Respectful Relationships booklet

outlines expectations that help to ensure

everyone feels welcomed, safe, supported and happy at school and in the wider community.

Students and the wider community have the right to:

- ♦ feel welcome, safe, supported, happy and able to learn
- ♦ feel respected regardless of their beliefs, values and life choices
- ♦ be treated with respect, courtesy and kindness
- ♦ work and play without interference
- ♦ be heard and be able to express opinions
- ♦ have values and expectations that are fair to everyone
- ♦ know what are acceptable and expected behaviours
- ♦ understand the impact for not following expected behaviours

Students and / or visitors to our school are responsible for:

- ♦ following the school values and school's expectations
- ♦ working hard to achieve personal excellence
- ♦ allowing others to work, learn and play
- ♦ listening to teachers and following all reasonable requests
- ♦ being thoughtful, respectful and kind to others
- ♦ caring for the school environment and helping to make it a welcoming, safe, supportive and happy place
- ♦ using digital technology in a safe and responsible manner.